

## Creative Action 2019 Summer Camp FAQ

### **Registration**

#### ***Is it too late to register for camp?***

Please click [HERE](#) to register for camps and for to check most recent availability. Registration remains open until 24 hours before the first day of camp.

#### ***How do I apply for financial aid?***

Applications can be found on our website [HERE](#). We will accept applications until all funds have been allocated.

#### ***Do you offer a sibling discount?***

We do not currently offer a sibling discount.

### **Tax Questions/Receipts**

#### ***What is Creative Action's tax ID number?***

74-2856925

#### ***How do I get a tax receipt for summer camp?***

You must log into your account with us to access receipts for summer camp. Log in to your account [HERE](#).

### **Currently Enrolled**

#### ***When is payment due?***

We require a \$50 non-refundable, non-transferable deposit for 1-week camps and a \$100 non-refundable, non-transferable deposit for 2-week camps. Balances are due on June 1st. If you register for a camp after June 1, the entire balance is due at the time of registration. If you have questions, please call 512.442.8773 ext. 107 and speak with our Enrollment Coordinator.

#### ***Can I cancel at any time?***

Cancellations prior to June 1st will be refunded the full amount minus the deposit, however, there are no refunds offered for cancelled registrations after June 1st.

#### ***Where is camp located?***

Creative Action has three summer camp locations:

##### **South Camp**

Eden Park Academy, 6215 Manchaca Rd., 78745

Enter from Manchaca Rd. at the Creative Action yard sign. Parking is in the first big parking lot and families can enter through the gate where the Creative Action banner is hanging.

##### **East Camp**

Creative Action, 1023 Springdale Rd, Building 3, 78721

##### **North Camp**

Koenig Lane Christian Church, 908 Old Koenig Lane, 78756  
 Enter Old Koenig Ln. from N. Lamar next to P.Terry's. The main entrance for the camp are the white double doors nearest the middle of the parking lot, next to the Creative Action yard sign.

**What is my Site Administrator's contact information?**

South Camp / Eden Park Academy: [southcamp@creativeaction.org](mailto:southcamp@creativeaction.org) / 512-679-1708

East Camp / Creative Action: [eastcamp@creativeaction.org](mailto:eastcamp@creativeaction.org) / 512-621-2741

North Camp / Koenig Lane Christian Church: [northcamp@creativeaction.org](mailto:northcamp@creativeaction.org) / 512-679-1706

**What are the camp hours?**

Regular camp hours are 9:00 - 4:30. Student drop-off begins at 8:45am. Extended care is available from 8:00 - 5:30 for \$60.00/week/student. A late pick-up fee of \$25 for every 15 minutes after camp hours will be incurred. Students must be signed in and out each day and will only be released to individuals on the child's approve pick-up list provided at the time of enrollment. To add someone to this list, please contact the camp administrator for an Additional Authorized Pick up form.

**Do I need to provide a lunch or snack for my child?**

Yes. Please send your child with a sack lunch, plus a morning and afternoon snack. Refrigeration and microwaves will not be available.

**What if my child uses a daily medication?**

Please make note of this in your registration and notify the site administrator Monday morning. You will be asked to complete an Authorization to Dispense Medication form.

**What else does my child need to bring?**

Aside from lunch and two snacks, students may also bring a water bottle and any sunscreen or bug spray they may need. Students will be given time to apply sunscreen or bug spray before they go outside. Please label all belongings.

**What does my child need to wear?**

Comfortable clothing that allows them to move and get messy. Layering is recommended, as students will participate in indoor and outdoor activities. Closed-toe shoes are highly encouraged (tennis shoes are recommended) to ensure student safety.

**Do you take field trips or go swimming?**

*We do not.*

**What is the daily schedule?**

AGES 5 - 7	AGES 8 - 11
<b>Morning</b>	<b>Morning</b>
Drop-off and Activity Stations (early drop-off available)	Drop-off and Activity Stations (early drop-off available)
Community Circle (welcome & preview of day's activities)	Community Circle (welcome & preview of day's activities)

Class 1	Arts Enrichment Session 1 with snack break
Snack	
Class 2	
<b>Afternoon</b>	<b>Afternoon</b>
Lunch	Lunch
Outdoor Play	Outdoor Play
Class 3	Arts Enrichment Session 2 with snack break
Snack	Refection
Class 4	
Reflection	Refection
Pick-up and Activity Stations (late pick-up available)	Pick-up and Activity Stations (late pick-up available)

**Behavior Policy**

*We believe every young person, parent, and teacher has the right to be treated with dignity and respect.*

*We believe every young person participating in a summer camp has the right to be safe, learn, and have fun while under our care.*

*We believe that in order for all young people to be safe, learn and have fun, rules and procedures must be established and implemented consistently and fairly.*

*We believe that there are consequences when rules and procedures are not followed and that the young people, parents, and teachers in our program all understand the consequences.*

Creative Action expects all participants to behave with respect for themselves, each other, and our environment. If a student exhibits disrespectful behavior towards another participant (such as name-calling, put-downs, other demeaning language/actions, physical violence and/or destructive behavior towards their surroundings), Creative Action staff will address the situation immediately with all parties involved. If the behavior repeats, the student will take a break with the Camp Administrator who will inform parents/guardians at pick-up time. If the behavior persists, the student and Camp Administrator will brainstorm and document strategies for improvement (as appropriate by age), and outline logical consequences for continued disrespectful behavior, which will be shared with parents/guardians at pick-up time.

Continued disrespectful or harmful behavior towards one or multiple participants will result in immediate parent/guardian notification, and potential removal from camp at the discretion of the Camp Administrator and/or Camp Director. While Creative Action will make every reasonable effort to support the behavioral

and developmental needs of each student in the program, extreme physical violence may result in immediate removal from the camp for one or more days at the discretion of the Camp Administrator and/or Camp Director.