



Creative Action 2018-19 After School FAQ

Registration

When do I register for the 2018-19 school year?

Enrollment is open! Should your child's campus become full, we encourage you to sign up for the waitlist in the instance a slot opens up.

What is the program cost?

Creative Action After School is \$105/month for the Storybook Adventures Pre-K program from 2:12 - 2:57 PM and \$248/month for after school programming from 2:57 - 6:00 PM. A \$40 non-refundable registration fee is required per child at the time of registration.

What ages does Creative Action After School serve?

Storybook Adventures (2:12 - 2:57) serves youth four-years-old and after school (2:57 - 6:00) serves youth ages 5 to 11. If Creative Action provides Storybook Adventures at your campus, the after school program will serve youth starting at age four.

Fees

Registration fee:

There is an annual, non-refundable, registration fee of \$40 to be paid in advance to enroll a child.

Tuition:

The annual tuition for the 2018-19 school year is \$2480 per student for the After School Program and \$1050 is the annual tuition for Storybook Adventures. We offer a payment plan of 10 installments and we do not pro-rate. The installments for After School are \$248 and for the Storybook Adventures they are \$105. Installments are billed on the 15th of each month. Rates are subject to change next year.

Tuition will be divided into 10 installments.

- August 15, 2018
- September 15, 2018
- October 15, 2018
- November 15, 2018
- December 15, 2018
- January 15, 2019
- February 15, 2019
- March 15, 2019
- April 15, 2019
- May 15, 2019

Payment of tuition:

Installment payments are due on the 15th of each month. Should you wish to change your payment method you must do so prior to the due date.

Creative Action does not offer pro-rate options.

Creative Action cannot accept electronic split payments. If you are interested in split payments due to more than one guardian paying, please contact Enrollment@creativeaction.org to schedule a check payment.

Late or unpaid tuition:

Tuition is due on the 15th of each month. For payments made after the 20th of the month, a \$35 late fee will be applied to your account.

If your account is 90 days past due, you will be subject to removal from the program. We understand that special circumstances can occur - for assistance, please email Enrollment@creativeaction.org.

Returned checks:

I understand that I will be charged a \$30 processing fee, and this fee is in addition to any charges that my bank or financial institution may charge me.

Late Pick up Fees:

Parents should make every effort to pick up their children before 6:00 PM. Please consider weather and traffic conditions when making your pick up arrangements.

If a child is not picked up by 6:00 PM:

1. A late pick-up fee of \$25.00 for every 15 minutes will be incurred.
2. When parents arrive after 6:00 PM, the sign-out form will be sent to the Creative Action office so that the late pick-up fee can be processed.
3. Late pick-up fees are not collected upon pick-up, but will be indicated on your next monthly statement.

If we are unable to contact a parent or guardian within 30 minutes of the program's closure at 6:00 PM, we will notify the Austin ISD Police Department. At 45 minutes past closure we will contact the Child Protection Services.

Cuota**Cuota de registro:**

Entiendo que debo pagar por adelantado una cuota única anual de registro, no reembolsable de \$40 por cada niño.

Cuota anual:

La cuota anual para el año escolar 2018-2019, es de \$2480 dls para el programa de After School y \$1050 dls para el programa Storybook Adventures. Ofrecemos un plan de pago de 10 mensualidades, que no se prorratean. Los 10 pagos de After school son de \$248 y de

Storybook Adventures de \$105. Estos pagos serán cobrados el día 15 de cada mes. Las tarifas están sujetas a cambios el próximo año.

La cuota anual es dividida en 10 pagos como sigue:

- Agosto 15, 2018
- Septiembre 15, 2018
- Octubre 15, 2018
- Noviembre 15, 2018
- Diciembre 15, 2018
- Enero 15, 2019
- Febrero 15, 2019
- Marzo 15, 2019
- Abril 15, 2019
- Mayo 15, 2019

Pago de cuota anual:

Los pagos mensuales serán hechos el día 15 de cada mes. Si deseas cambiar el método de pago, deberás hacerlo antes del día 15.

Creative Action no ofrece tarifas prorrateadas.

Creative Action no acepta pagos divididos. Si estás interesado en dividir los pagos debido a más de un guardián que paga, por favor contactar a Enrollment@creativeaction.org para agendar un pago con cheque.

Pago tardío o adeudo: El pago vence el día 15 de cada mes. Por pagos hechos después del día 20 de cada mes, es una cuota de pago tarde de \$35 se aplicará a tu cuenta.

Si tu cuenta se encuentra sin pago por más de 90 días, serás sujeto a ser removido del programa. Entendemos que circunstancias especiales pueden ocurrir - para asistencia, por favor comunícate a Enrollment@creativeaction.org.

Cheques devueltos: Entiendo que una cuota de \$30 será cobrada en caso de cheque devuelto, además del cargo hecho por el banco o institución financiera.

Withdrawal from Program

Creative Action requires families to provide notice to withdraw from the program at least two weeks prior to the last day of the month in order to not be charged for the following month. We cannot accept mid-month cancellations. Therefore, you cannot cancel during a month you are attending and receive a refund for that month. We bill for the month you are attending on the 15th of each month.

For example, if you give us notice on September 9th of your cancellation, then your cancellation will be effective October 1st. You will still be billed on September 15th, but will not be billed for October. However, if you cancel less than two weeks prior to the end of September then you would be billed for October on October 15th.

Retiro del Programa

Creative Action requiere que las familias avisen de su retiro del programa por lo menos dos semanas antes del último día del mes, para que no les sea cobrado el siguiente mes. No podemos aceptar cancelaciones a mediados del mes. Por lo tanto tu no puedes cancelar el mes y recibir tu pago de regreso del mismo mes. Nosotros hacemos el cargo el día 15 del mes en que estas asistiendo.

Por ejemplo si nos avisas de tu cancelación el día 9 de Septiembre, entonces tu cancelación será efectiva el 15 de Octubre, aún se te cobrará el 15 de Septiembre, pero ya no se te cobrará el 15 de Octubre. Así mismo si cancela a menos de dos semanas del fin de Septiembre, entonces se te cobrará el 15 de Octubre.

Financial Aid and Discounts

How do I apply for financial aid?

Financial Aid applications can be found [here](#).

Do you offer a sibling discount?

Creative Action does not offer sibling discounts.

Programming

Where does After School programming take place?

Programs take place on school campuses. A detailed schedule of room use will be shared with registered families through email prior to their start date.

Students at Blackshear Elementary are able to attend the after school program at Campbell Elementary - transportation to the school is made available to enrolled students. Families with children coming from other schools will need to secure their own transportation.

What schedule does Creative Action follow?

For the 2018-19 school year, Creative Action After School will begin August 20, 2018 (2:57 - 6:00) and on August 27, 2018 for Storybook Adventures (PK programming from 2:12 - 2:57).

After School follows the AISD calendar and will be closed during AISD recognized holidays and teacher in-service days. On occasion, Creative Action will offer day camps for an additional fee during some of these recognized days off. Refer to the Creative Action website for more information on day camps.

Does Creative Action offer a partial attendance option?

Creative Action does not offer partial or drop-in attendance payment options. You are free to attend the program as often or little as you would like, however, the payment scale remains the same.

Tax Questions / Receipts

What is Creative Action's tax ID number?

74-2856925

How do I get a tax receipt from last year?

Please email your request to enrollment@creativeaction.org . Be sure and include your student's name, campus, and the program you need receipts for (i.e. after school, summer camp, spring break camp, or day camps).